

# VENDORS MARK YOUR CALENDAR

## C & O Canal Days of Williamsport

AUGUST 24 & 25, 2013

Events will be taking place in various areas of the town during the weekend for the young and the old, like little canal boat races along the Conococheague Creek with a first place winner of \$750.00, National Park Service will be giving rides on the canal boat and will have various exhibitions, antique tractors at the Springfield Barn with barrel rides and pedal pull for the kids, and tractor parades through the town, hay wagon rides to and from Cushwa Basin with stops to visit the craft vendors, Old Time Barn Dance with live music on Saturday night in the Springfield Barn, Food vendors of all kinds, Flea Market, various artisans making their goods in the park and craft vendors will be located along the main streets and in the park.

As a token of our appreciation for participating in our event, on Saturday night, from 7:00 p.m. to 11:00 p.m., each vendor space will receive two (2) free food vouchers for food that will be served at the Barn Dance in the Springfield Barn. Also you can purchase an extra voucher for the event at a cost \$5.00.

If you would like to participate, please fill out the attached application, submit it with your payment, along with two (2) pictures of your crafts, by July 1, 2013, to:

Town of Williamsport  
C & O Canal Days Committee  
P.O. Box 551  
Williamsport, MD 21795

Hope to see you at C & O Canal Days of Williamsport on August 24 & 25, 2013.

2013

37<sup>th</sup> Annual

## C & O Canal Days of Williamsport

### Application and Agreement for Display Space

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ E-Mail Address \_\_\_\_\_

**Maryland Sales Tax Number:** \_\_\_\_\_. This is a requirement as a list of vendors will be forwarded to the Tax Department of Maryland. Vendors are responsible for collecting tax and filing it with the Maryland Sales Tax Department. You can obtain a temporary Maryland Sales Tax Number by calling Comptroller of Maryland at 410-767-1540.

You must provide two (2) photos of your items for sale and please describe in detail what items you will be selling. Only those items that are pictured or described shall be sold at your booth. If not listed below, they will have to be put away for the weekend. If a food vendor please provide a copy of your menu. Please describe items below: \_\_\_\_\_

**FEE:** \$60.00 per space for craft vendors and artisans. **Please note that if fee is received before April 30, 2013, it will be \$50.00, per space.**

**FEE:** \$85.00 per space for food vendors. **Please note that if fee is received before April 30, 2013, it will be \$75.00, per space.**

**FEE:** \$300.00 for each Pavilion food vendors.

**FEE:** \$15.00 for each Flea Market/Yard Sale space for the two (2) days.

**FEE:** NON-PROFIT ORGANIZATIONS, PLEASE CALL FOR VENDOR FEE.

If electricity and/or water are needed for food/craft vendors the fee will be \$15.00 for the event. Must provide own power cord.

All applications must be received by 7/1/2013. After July 1, 2013, spaces will be available on a **FIRST COME, FIRST SERVED BASIS. NO EXCEPTIONS.**

**SHOW DATES AND TIMES:**

**Saturday and Sunday, August 24, 2013 , and August 25, 2013**, from 9:00 a.m. - 5:00 p.m. or later, if so desired

**SET UP TIMES:**

<b>Friday, August 23, 2013</b>	6:00 p.m. - 8:00 p.m.
<b>Saturday, August 24, 2013</b>	6:30 a.m. - 8:30 a.m.
<b>Sunday, August 25, 2013</b>	6:30 a.m. - 8:30 a.m.

ALL VENDORS MUST SET UP DISPLAYS DURING SET UP TIMES ON FRIDAY EVENING OR SATURDAY MORNING BUT NO VENDOR WILL BE PERMITTED TO SET UP AFTER 8:30 A.M. ON SATURDAY AND SUNDAY. NO VENDOR WILL BE PERMITTED TO TEAR DOWN UNTIL 5:00 on SUNDAY.

Trash will be your responsibility at the end of each day. Trash containers will be located throughout the town for your convenience. Please leave the area as clean as you found it. Food vendors are responsible for taking grease with them.

All spaces will be marked. No vendors' vehicles will be permitted in vendor area when the streets are closed for the show. Off street parking will be designated for vendors' vehicle parking. All vendors must supply all necessary equipment such as tables, canopies, chairs, etc.

To facilitate traffic flow at the end of each day, all vendors are requested to have their wares packed and ready for loading before their vehicle arrives to load.

No exhibitor may sell their assigned space to another craft person or share their booth with any non-applicant.

If there is a vendor appreciation event, food and craft vendors will receive two (2) vouchers per space, and flea market vendors will receive one (1) voucher per space.

Applications are subject to the final approval of the C & O Canal Days Committee. No refunds for cancellations of space after July 15, 2013, unless for legitimate reason, such as death or illness. No funds for no show. The Town of Williamsport assumes no responsibility for accidents or damages to exhibits or persons.

Please return completed application, with two (2) pictures and/or menu, and check to:

C & O Canal Days of Williamsport  
P.O. Box 551  
Williamsport, MD 21795

If any questions, please call 301-223-1899 or 301-223-4599